

Southern Illinois University
Office of Internal Audit, Compliance & Ethics



March 10, 2017

MEMORANDUM

TO: Recipients of Supplemental Statement of Economic Interest Form

FROM: Michelle Taylor - SIU Ethics Officer *Michelle Taylor*

RE: Submission of the Supplemental Statement of Economic Interest

Executive Order 15-09 "Executive Order to Ensure Ethical and Responsive Government," requires certain officers and employees to file a Supplemental Statement of Economic Interest (SSEI) with the Executive Ethics Commission on or before May 1 of each year. If you are receiving this communication, you have been identified as an employee or officer who is required to complete the SSEI. NOTE: The SSEI is in addition to the Statement of Economic Interest you will receive at your home address from the Secretary of State.

Last year, the Executive Ethics Commission (EEC) implemented an electronic Supplemental Statement of Economic Interest application, allowing required filers to submit their SSEI in electronic form. On **Thursday, March 23rd, 2017**, you will receive an email containing a website link and unique PIN for your use in electronically completing and submitting the SSEI. The website provides additional information about the requirement to file the SSEI, relevant guidance, and your access to the electronic SSEI filing. Submission of the Supplemental Statement of Economic Interest is due **May 1, 2017**.

In some cases, the EEC was unable to identify an email address for a SSEI filer. As a result, the EEC has planned to mail a yellow-colored, paper form to the provided home address for completion and submission by May 1, 2017 to: Illinois Executive Ethics Commission, 401 S. Spring Street, Wm. Stratton Building, Room 513, Springfield, IL 62706.

Finally, if you are required to file multiple SSEIs due to your affiliation with multiple agencies, universities, boards or commissions, you will receive an email or a paper form for each to complete. Please complete all requests you receive.

If you have any questions about your requirement to file the Supplemental Statement of Economic Interest or other questions, please contact me at ethics1@siu.edu or 618-536-3480.