

Southern Illinois University
Office of Internal Audit, Compliance & Ethics



March 2, 2018

M E M O R A N D U M

TO: Recipients of Supplemental Statement of Economic Interest Form

FROM: Michelle Taylor - SIU Ethics Officer *Michelle Taylor*

RE: Submission of the Supplemental Statement of Economic Interest

Executive Order 15-09 "Executive Order to Ensure Ethical and Responsive Government," requires certain officers and employees to file a Supplemental Statement of Economic Interest (SSEI) with the Executive Ethics Commission on or before May 1 of each year. If you are receiving this communication, you have been identified as an employee or officer who is required to complete the SSEI. **NOTE: The SSEI is in addition to the Statement of Economic Interest you will receive at your home address from the Secretary of State.**

The Executive Ethics Commission (EEC) implemented an electronic Supplemental Statement of Economic Interest application, allowing required filers to submit their SSEI in electronic form. On **Tuesday, March 6, 2018**, you should receive an email containing a website link and unique PIN for your use in electronically completing and submitting the SSEI. The website provides additional information about the requirement to file the SSEI, relevant guidance, and your access to the electronic SSEI filing. Submission of the Supplemental Statement of Economic Interest is due **May 1, 2018**. You may find the following links useful:

- Link to Complete Supplemental: <https://cmsapps.illinois.gov/SuppEconomic> (Please note, the EEC will send you this link and a PIN to complete this form)
- FAQ and Guidance on answering the questions: <https://www2.illinois.gov/eec/executiveorder/documents/ssei%20faqs.pdf>

Finally, if you are required to file multiple SSEIs due to your affiliation with multiple agencies, universities, boards or commissions, you may receive an email or a paper form for each to complete. Please complete all requests you receive.

If you have any questions about your requirement to file the Supplemental Statement of Economic Interest or other questions, please contact the SIU Ethics Office at ethics1@siu.edu or 618-536-3461.